



REQUEST FOR PROPOSALS (“RFP”) FOR MUNICIPAL INVESTMENT FUND SERVICES

I. PURPOSE

The Connecticut Green Bank (“Green Bank”) seeks proposals from qualified consultants to support Green Bank’s role in developing a Public-Private Partnership Plan (“PPP” Plan) to accelerate the deployment of capital to support clean energy and other qualifying projects in the City of Stamford, Connecticut as part of the Municipal Investment Fund (“MIF”). The MIF is specifically designed to identify local opportunities to mobilize private capital for Qualified Projects through the National Clean Investment Fund (“NCIF”). The MIF aims to create an enabling environment to develop and finance scalable and replicable clean energy projects through local governments. The Green Bank, in close collaboration with the City of Stamford, intends to select Contractor(s) to lead in the development of a PPP Plan and conduct Market-Building Activities, as outlined below, for the City of Stamford. The selected Contractor(s) must be able to perform all implementation activities from October 1, 2025, through March 31, 2026.

An applicant or applicant team (an “Applicant” and when applying as a group an “Applicant Team”) may consist of one or more individuals, sole proprietors, professional consultants, non-profit organizations, institutions, or companies with multiple employees. If applying as an Applicant Team, proposals must be submitted by a single lead Applicant (the “Lead Applicant”) and clearly identify relevant Applicant Team sub-vendor(s) with whom to jointly respond to this RFP and the respective roles and experience.

II. GREEN BANK BACKGROUND

The Green Bank was established by the Connecticut General Assembly in July of 2011. As the nation’s first green bank, it is leading the clean energy finance movement by leveraging public and private funds to scale-up renewable energy deployment and energy efficiency projects across Connecticut. The Green Bank’s success in accelerating private investment in clean energy¹ is

¹ “Clean energy” means solar photovoltaic energy, solar thermal, geothermal energy, wind, ocean thermal energy, wave or tidal energy, fuel cells, landfill gas, hydropower that meets the low-impact standards of the Low-Impact Hydropower Institute, hydrogen production and hydrogen conversion technologies, low emission advanced biomass conversion technologies, alternative fuels, used for electricity generation including ethanol, biodiesel or other fuel produced in Connecticut and derived from agricultural produce, food waste or waste vegetable oil, provided the Commissioner of Energy and Environmental Protection determines that such fuels provide net reductions in GHG emissions and fossil fuel consumption, usable electricity from combined heat and power systems with waste heat recovery systems, thermal storage systems, other energy resources and emerging technologies which have significant potential for commercialization and which do not involve the combustion of coal, petroleum or petroleum products, or nuclear fission, financing of energy efficiency projects, projects that seek to deploy electric, electric hybrid, natural gas or alternative fuel vehicles and associated infrastructure, any related storage,

helping Connecticut create jobs, increase economic prosperity, promote energy security and address climate change.

III. MUNICIPAL INVESTMENT FUND BACKGROUND & KEY TERMS

The Coalition for Green Capital (“CGC”), doing business as the American Green Bank Consortium, is a 501(c)(3) nonprofit corporation with a \$5 billion capitalization grant under the NCIF from the U.S. Environmental Protection Agency (“EPA”).² CGC has selected ICLEI- Local Governments for Sustainability U.S.A, Inc (“ICLEI”) as a Technical Assistance Subrecipient under CGC’s NCIF grant to develop a network of communities that qualify to participate in the MIF. Through the MIF, selected communities will become the focus of concentrated investing and local community and economic development activities serving the purposes of the NCIF of: reducing greenhouse gas (“GHG”) emissions and other air pollutants; delivering benefits of GHG- and air pollution-reducing projects to American communities, particularly federally defined Low-Income and Disadvantaged Communities (“LIDACs”); and mobilizing financing and private capital to stimulate additional deployment of greenhouse gas- and air pollution-reducing projects. To be eligible to participate in this grant program, communities must have populations between 10,000-750,00 with at least one LIDAC.

CGC and ICLEI encouraged communities to partner with a green bank or non-profit organization to support the municipality’s application and serve as the grant awardee. The Green Bank reached out to the City of Stamford, as well as other municipal officials across the state, and supported the City of Stamford’s selected grant application for this first cohort. On July 15, 2025, ICLEI announced that it has selected 52 communities across the U.S. to receive up to \$250,000 in a reimbursable-based grant specifically to support Market-Building activities to develop PPP Plans and ultimately accelerate the deployment of capital for NCIF Qualified Projects.

The City of Stamford was selected as part of the first cohort. The Green Bank will receive and administer the grants funds in close collaboration with the City of Stamford. Accordingly, the Green Bank will contract with the selected Contractor(s) on behalf of the City of Stamford.

The MIF is funded by EPA’s Greenhouse Gas Reduction Fund, established by the Inflation Reduction Act, to accelerate U.S. clean power projects, create jobs, lower energy costs, and improve the quality of life for all Americans. The MIF grants are supported by CGC’s NCIF award and therefore are subject to the NCIF Terms and Conditions. Additional information on federal compliance requirements is outlined in **Exhibit A**.

Phase I Overview:

The MIF grants are exclusively allocated to support federally defined Market-Building Activities. Market-Building Activities include activities to generate market-wide demand for qualified projects, including, but not limited to, marketing, customer education and engagement, community outreach, contractor engagement, workforce development, and other non-financial market-building activities. Market-Building Activities also include activities to build a more supportive financial market for financing qualified projects, which could increase the supply and availability of clean energy options throughout Stamford. In addition, Market-Building Activities, as defined by the NCIF program:

distribution, manufacturing technologies or facilities and any Class I renewable energy source, as defined in CGS 16-1(a)(2).

² As of the issuance of this RFP, CGC confirmed its ability to support the first cohort of MIF grant awardees, including the City of Stamford, in receiving \$250,000 in grant funds on a reimbursable basis despite ongoing dispute regarding availability of awarded NCIF funds.

- 1) Must build the market for financeable NCIF Qualified Projects;
- 2) Are not tied directly to Qualified Projects grantees intend to finance; and
- 3) Are necessary and reasonable for the deployment of financial assistance to qualified projects.

NCIF Qualified Projects are defined as any project, activity, or technology that (A) reduces or avoids GHG emissions and other forms of air pollution in partnership with, and by leveraging investment from, the private sector; or (B) assists communities in the efforts of those communities to reduce or avoid greenhouse gas emissions and other forms of air pollution. A Qualified Project must also meet the six requirements listed below:

- 1) Reduce or avoid GHG emissions;
- 2) Reduce or avoid emissions of other air pollutants;
- 3) Deliver additional benefits (i.e., in addition to primarily reducing or avoiding GHG emissions and other air pollutants) to communities within one or more of the following seven categories: climate change; clean energy and energy efficiency; clean transportation; affordable and sustainable housing; training and workforce development; remediation and reduction of legacy pollution; and development of critical clean water infrastructure
- 4) May not have otherwise been financed;
- 5) Would mobilize private capital; and
- 6) Would support only commercial technologies, defined as technologies that have been deployed for commercial purposes at least three times for a period of at least five years each in the United States for the same general purpose as the project, activity, or technology.

In addition, the NCIF program, of which the MIF is a part of, establishes three Priority Project Areas for Qualified Projects:

- 1) Distributed energy generation and storage;
- 2) Zero-emissions transportation; and
- 3) Net-zero emissions buildings.

In summary, the MIF grant will support Market-Building Activities to accelerate deployment of NCIF Qualified Projects in the City of Stamford, with a priority focus on projects supporting distributed energy generation and storage, zero-emissions transportation, and/or net-zero emissions buildings and targeting Stamford's environmental justice communities. CGC and ICLEI provided examples Market-Building Activities for reference; see [MIF Appendix A](#) (pp. 6-8).

Phase II Overview:

Following the completion of Phase I for the first cohort of grantees, CGC intends to select up to 10 communities participating in Phase I to join its inaugural cohort of the MIF focusing on implementing their public-private partnership plans and developing and financing NCIF Qualified Projects. Up to 10 communities selected for Phase II will be eligible to receive:

- Up to \$2 million in Predevelopment Activity grants and additional Market-Building Activity grants. Only applications with a Qualified Project under consideration for funding by CGC or one of CGC's network partners will be eligible for Predevelopment Grants. Predevelopment Activities must meet all three of the following criteria: (1) improve the likelihood of financing NCIF Qualified Projects; (2) activities are tied directly to NCIF Qualified Projects the recipient of funds intends to finance; and (3) are necessary and reasonable to fund NCIF Qualified Projects.
- Technical Assistance support from CGC staff, its network, and ICLEI USA

- Opportunities to apply to CGC’s direct investment opportunities for projects \$50 million and above
- Opportunities for co-investment in projects from network partners ranging from \$10-\$50 million

Notably, the selected Contractor(s) will assist with execution of Phase I of the MIF. However, should CGC and ICLEI select the City of Stamford to receive additional funding through Phase II of the MIF, the Green Bank may expand the scope of services and/or extend the contract with the selected Contractor(s), as necessary, to support Phase II implementation activities.

IV. SCOPE OF SERVICES

The selected Contractor(s) will support the City of Stamford to complete Phase I of the MIF in accordance with their selected proposal, “Leveraging Local Partnerships To Accelerate A Clean Energy Market in Stamford, Connecticut” (see **Exhibit B**). The tasks include, but are not limited to:

- 1) Coordinate with the City of Stamford and Green Bank to ensure alignment with NCIF guidelines, existing state policy and programs, and local clean energy market needs.
- 2) Develop a PPP Plan for Stamford that uses a “whole community approach”, with particular emphasis on Stamford’s environmental justice communities, to identify and accelerate the deployment of capital to Qualified Projects.
 - At a minimum, the PPP Plan must include the following components as outlined in the [MIF Appendix A](#) (see Section B, pp. 3-4):
 - Vision and Objectives
 - Plan Description
 - Public-Private Partnerships
 - Description of Policy Interventions
 - Financing Structure
 - Monitoring and Evaluation
 - Community and Economic Benefits
 - In addition, the Green Bank envisions the PPP Plan to include summary information of relevant local and state policy incentives and programs that would support origination of NCIF Qualified Projects and expedite implementation pipelines.
- 3) Identify a Project Pipeline of potential NCIF Qualified Projects in accordance with the template provided in the [MIF Appendix B](#), including an estimated timeline for implementation (e.g., short-term, medium-term or long-term). If projects ultimately receive NCIF funds through subsequent phases, the projects must comply with several federal laws, regulations, and policies, including, among others, the Davis-Bacon Related Acts and the Build America, Buy America Act.
 - The City of Stamford seeks recommended next steps for further evaluating and developing the Project Pipeline from the selected Contractor(s).
- 4) In developing the PPP Plan and Project Pipeline for the City of Stamford, the selected Contractor(s) will identify and engage with key stakeholders based on their ability/willingness to participate, including, but not limited to, environmental justice and other community-based organizations, nonprofits, labor, utilities, renewable energy developers, private investors, institutions, and residents.
 - The Green Bank plans to assist with stakeholder engagement activities, including the potential to establish stakeholder focus groups led or otherwise supported by community leaders through this grant.

- 5) Develop marketing materials and work with the City of Stamford to develop a strategy to promote the PPP Plan highlighting potential investment opportunities identified in the project pipeline.
- 6) Support the development of the City of Stamford's application into Phase II of the MIF, as applicable.

Timeline & Deliverables

- **October 1, 2025:** Grant start date (note that selected Contractor(s) must be able to execute a contract with the Green Bank to begin implementation activities beginning on this date).
- **December 15, 2025:** The selected Contractor(s), in coordination with the City of Stamford and the Green Bank, must submit a draft PPP Plan to ICLEI (MIF Appendix A and Appendix B).
- **February 15, 2026:** The selected Contractor(s), in coordination with the City of Stamford and the Green Bank, must submit a final PPP Plan to ICLEI (following MIF Appendix A and Appendix B).
- **April 1, 2026:** Grant end date; close out Market-Building Activities.

The Green Bank and the City of Stamford anticipate collaborating with the selected Contractor(s) to finalize details on deliverables and activities under this phase of the Scope of Work.

V. REQUIREMENTS

1. PREQUALIFIED APPLICANTS

For that have been pre-qualified through Green Bank's Request for Qualifications ("RFQ") for Technical Service Providers³, we thank you for your interest in working with us and will require only an abbreviated submittal (see "Proposal Format" below).

2. NON- PREQUALIFIED APPLICANTS

This RFP is open to all applicants. However, if you have not been pre-qualified through our RFQ process we request that each applicant must be an established company in good financial standing and must demonstrate to the Green Bank's satisfaction that they can meet the requirements specified in this RFP.

3. PROPOSAL PROCESS

Each bidder shall carefully examine the RFP and any and all amendments, exhibits, revisions, and other data and materials provided with respect to this RFP process. Bidders should familiarize themselves with all proposal requirements prior to submitting their proposal, including the federal. Should the bidder note any discrepancies, require clarifications or wish to request interpretations of any kind, the bidder shall submit a written request to Stefanie Keohane, Associate Director of Strategic Initiatives, by email at RFP@ctgreenbank.com. Green Bank shall respond to such written requests in kind and may, if it so determines, disseminate such written responses to other prospective bidders.

If Contractor is interested in submitting a proposal, the following schedule should be observed – all times by 4 pm EST unless otherwise noted:

Description	Date
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³ See Green Bank RFP Archive: <https://www.ctgreenbank.com/about-us/rfps/rfps-archive/>

RFP Issued	August 28, 2025
Due date for Bidder questions	September 5, 2025
Responses posted by the Green Bank	September 9, 2025
Bidder Submission Due Date	September 15, 2025
Green Bank Decision & Bidder(s) Notification (<i>tentative</i>)	September 19, 2025

Proposals shall be submitted electronically to Stefanie Keohane at the following email address: RFP@ctgreenbank.com. The subject line should be identified as: "Proposal for Municipal Investment Fund Contractor". Note that all the information submitted in response to this RFP is subject to Connecticut's Freedom of Information Act.

4. PROPOSAL FORMAT

The following format should be followed in order to provide Green Bank with a working basis on which to compare one proposal with another. Each of the elements within this outline is expected to be addressed in any submitted proposal. However, additions may be made where necessary for purposes of clarification or amplification. Please limit proposals to no more than 20 pages. For consultants pre-qualified through the Green Bank RFQ, please follow notation.

a. EXECUTIVE SUMMARY

1. [Not required for RFQ-approved] General background of Applicant or Applicant Team.
2. If applying as an Applicant Team, structure of team.
3. Relevant experience with:
 - a. Municipal government, quasi-governmental agencies, and green banks
 - b. Community-based organizations, particularly in low-income and disadvantaged communities
 - c. Performing the type of services described in the Scope of Services described above
4. [Not required for RFQ-approved] Provide (2) clients for reference use for whom Contractor has performed similar services as those contemplated by this RFP. Please include the name and telephone number(s) of the contact person at each reference.
5. [Not required for RFQ-approved] Description of any litigation, pending judgments, etc., which could affect the proposer's ability to enter into an agreement with Green Bank. A description of the circumstances involved in any defaults by the proposer. If you have been subjected to any outside audits in the past three years, state by whom the audit was performed, for whom, the facility involved, and the results of the audit.
6. Review **Exhibit A** – Federal Compliance Requirements – and state whether the Applicant is capable of compliance.

b. PROJECT SCOPE

1. Describe your overall approach and plan for accomplishing the Scope of Services described above within the timeline of deliverables provided. If proposal includes activities beyond what is detailed in the Scope of Services, describe why additional services are proposed.

c. COST OF SERVICES

1. Please provide your proposed costs based on the Scope of Services outlined above, including hourly rates. Applicants are encouraged to submit pricing for each of the six activities. The cost of services must not exceed \$140,000.
2. If Applicants have discounted rates for governmental entities such as Green Bank, then please provide such rates.

d. APPLICANT OR APPLICANT TEAM

1. Provide the names of the employees at the Applicant company or members of the Applicant Team who would be assigned to this project, give a description of each person's experience and qualifications, indicate probable areas of responsibility.
2. [Not required RFQ-approved] Identify whether your organization has a formal diversity program and is a woman- or minority-owned business.

5. EVALUATION PROCESS

The information provided in each RFP Response will be evaluated first for completeness and consistency with the documentation requirements outlined above. The Green Bank may ask the Applicant or Applicant Team for additional information to complete the application and will ultimately reject incomplete submissions.

VI. GENERAL TERMS AND CONDITIONS

If Applicant or Applicant Team elects to respond to this RFP, submission of your proposal assumes the acceptance of the following understandings:

- a. Green Bank reserves the right to reject any or all of the proposals received in response to the RFP, to waive irregularities or to cancel or modify the RFP in any way, and at any Green Bank chooses, in its sole discretion, if Green Bank determines that it is in the interest of Green Bank. In addition, the selection of contractor(s) in response to this RFP, including any payments, is contingent upon the continued availability of funds that have been appropriated, designated, encumbered, or otherwise made available to the Green Bank for payments under the MIF program.
- b. Green Bank further reserves the right to make awards under this RFP without discussion of the proposals received. Proposals should be submitted on the most favorable terms from a technical, qualifications, and price standpoint. Green Bank reserves the right not to accept the lowest priced proposal.
- c. Proposals must be signed by an authorized officer of the Applicant or Lead Applicant (in the case of an Applicant Team). Proposals must also provide name, title, address and telephone number for individuals with authority to negotiate and contractually bind Applicant or Applicant Team, and for those who may be contacted for the purpose of clarifying or supporting the information provided in the proposal.
- d. Green Bank will not be responsible for any expenses incurred by any proposer in conjunction with the preparation or presentation of any proposal with respect to this RFP.

- e. Green Bank's selection of a Contractor or Contractor Team through this RFP is not an offer and Green Bank reserves the right to continue negotiations with the selected Contractor or Contractor Team until the parties reach a mutual agreement.
- f. Contractor or Lead Contractor will execute a Professional Service Agreement (PSA) as set forth in the attached **Exhibit C**. The final version of the PSA may include additional certifications attesting to the Federal Compliance Requirements set forth in **Exhibit A**. **If the Contractor or Lead Contractor does not agree with any of the specific terms set forth in the PSA, the Contractor or Lead Contractor must set forth such terms and rationale in your response to this RFP.**

GREEN BANK IS SUBJECT TO THE REQUIREMENTS OUTLINED IN SECTIONS 16-245N OF THE CONNECTICUT GENERAL STATUTES. GREEN BANK SHALL HAVE NO LIABILITY OR OBLIGATION OF ANY SORT HEREUNDER, INCLUDING, WITHOUT LIMITATION, IF FOR ANY REASON OR NO REASON A BINDING AGREEMENT IS NOT ENTERED INTO WITH ANY PROPOSER. IN MAKING ITS SELECTION OF A SUCCESSFUL BIDDER, GREEN BANK MAY CONSIDER ANY AND ALL FACTORS AND CONSIDERATIONS WHICH GREEN BANK, IN ITS SOLE DISCRETION, DEEMS RELEVANT, THE RELATIVE IMPORTANCE OF WHICH SHALL BE IN THE SOLE DISCRETION OF GREEN BANK.

EXHIBIT A – FEDERAL COMPLIANCE REQUIREMENTS

MIF selected Contractor(s) and any sub-contractor will be required to comply with all applicable federal laws. The following provides additional background on legal requirements applicable to MIF consultants as recipients of Technical Assistance funds for Market-Building activities under the MIF subgrant agreement between the Green Bank and ICLEI as part of CGC's NCIF program of the Greenhouse Gas Reduction Fund ("GGRF"), including legal requirements that flow down to Technical Assistance Subrecipients from the NCIF Terms & Conditions and the terms and conditions of the Green Bank's NCIF subaward agreement with the Coalition for Green Capital ("Green Bank Subaward Agreement"). The requirements contained in this exhibit are not exhaustive of applicable federal laws and requirements.

1. Performance Reporting; Records

- a. Contractors must maintain appropriate records pertinent to all services provided (including maintaining adequate documentation to support costs charged to the Green Bank's NCIF subaward in accordance with 2 CFR Part 200) and cooperate and provide timely and reasonable access to any such records, including any documents, papers, electronic records, or other records.
- b. Contractors must fully cooperate with the Green Bank, including cooperation in any review, audit, report, or evaluation and timely provision of any required report, record, documentation, or other information in the format required by the Green Bank (including providing quarterly performance reports to the Green Bank), in order to permit the Green Bank to comply with performance reporting obligations under the NCIF Terms & Conditions and the Green Bank Subaward Agreement.

2. Byrd Anti-Lobbying Provision

Contractors must certify to the Green Bank that they will not and have not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Contractors must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

3. Foreign Entity of Concern

Contractors agree to ensure that neither the Contractors nor any sub-contractors with are:

- (A) an entity owned by, controlled by, or subject to the direction of a government of a covered nation under 10 U.S.C. 4872(d);
- (B) an entity headquartered in a covered nation under 10 U.S.C. 4872(d); or
- (C) a subsidiary of an entity described in (A) or (B).

As of the date these terms and conditions become effective, covered nations under 10 U.S.C. § 4872(d) are the Democratic People's Republic of North Korea; the People's Republic of China; the Russian Federation; and the Islamic Republic of Iran.

4. Suspension and Debarment

Contractors must ensure that no program funds are transferred to entities that are currently suspended, debarred, or otherwise declared ineligible under 2 CFR Part 180. Contractors can maintain compliance with this requirement through either (1) checking the SAM or (2) obtaining eligibility certifications from counterparties. Contractors may access the SAM exclusion list at <https://sam.gov/SAM> to determine whether an entity is presently excluded or disqualified.

5. Non-Discrimination

Contractors must use program funds in compliance with EPA regulations at 40 CFR Part 7 regarding non-discrimination in EPA-funded programs, as applicable.

6. Drug-Free Workplace

Contractors must not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity related to work under this program, and agree to notify the Green Bank in writing within (ten) 10 calendar days of any conviction of a criminal drug offense.

7. Trafficking in Persons

In accordance with 2 CFR Part 175, Contractors' contract may be terminated if it engages in human trafficking, procurement of commercial sex acts, or use of forced labor in violation of 2 CFR § 175.105(a) or the statutes cited therein.

8. Reporting Criminal Activity

Whenever Contractors have credible evidence that a violation of Federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations has occurred in connection with any federal funding award, they shall report that evidence as required by 2 CFR § 200.113.

9. Whistle Blower Protection.

Contractors may not discharge, demote, or otherwise discriminate against a "whistleblower" as defined at 42 U.S.C. § 4712(a)(2) if the whistleblower reports a violation as set forth in 2 CFR § 200.217 and the statutes referenced therein.

Exhibit B – City of Stamford’s MIF Grant Proposal: Narrative

“Leveraging Local Partnerships To Accelerate A Clean Energy Market in Stamford”

The City of Stamford is hereby applying for the Municipal Investment Fund Market-Building grant. Stamford plans to utilize this funding to build public-private partnerships which will support our citywide climate and clean energy goals, especially to transition away from fossil fuels quickly, affordably, and equitably. The primary focus of this initiative will be to direct resources and investment to communities most in need and most adversely impacted by the risks and hazards of long-term climate change. We plan to leverage these funds, if awarded, to build upon existing working relationships and create new connections as we form a diverse, comprehensive public-private partnership network. This network will consist of a variety of stakeholders, including city and state government, community and neighborhood organizations, residents, workers, property managers, business owners, utilities, and clean energy providers. We plan to adopt a ‘whole community approach’ to maximize and accelerate the mobilization and deployment of capital for local clean energy activities that will create jobs, lower energy costs, increase energy reliability and security, fight climate change, reduce GHGs, and, ultimately improve the quality of life for all of Stamford, particularly our Environmental Justice communities such as the West and East Sides.

The goal and deliverable of this initiative is to create a roadmap leading to a thriving, local, clean energy market, complete with a robust pipeline of executable implementation projects, policies, plans, and/or programs designed to stimulate market demand and supply opportunities while increasing the generation and consumption of clean energy, including renewables such as wind, solar, and geothermal. This funding will advance Stamford’s economic, social, and environmental sustainability and resiliency, as it faces high energy costs, increased air pollution, storm intensity, inland and coastal flooding, and sea-level rise of at least 20 inches by 2050-just 25 years away (CIRCA).

Stamford’s Office of Economic Development brings deep relationships with the private sector and the Environmental Sustainability Coordinator, with technical expertise, will work together lead this initiative with the Connecticut Green Bank. The City’s municipal departments including the Land Use Bureau, Engineering, Transportation, and the Diversity, Equity and Inclusion Office, as well as strong support from the Office of the Mayor will be key municipal partners. The Connecticut Green Bank has mobilized more than \$2.88 billion of investment into the State’s green economy since its inception through bipartisan legislation in July 2011. With its private investment partners, the Stamford team will accelerate the deployment of capital, prioritize funding, and steer investment and attention to our over-burdened environmental justice communities. We aim to build on our relationship with Connecticut Innovations, the venture capital arm of the state of Connecticut, which has a presence in Stamford with a number of start-ups funded through its Climate Tech portfolio. Some of these start-ups are already based in Stamford including AmpUp and Roundtrip EV. In fact, the City is working on a pilot project with Roundtrip EV to purchase three electric sanitation trucks two heavy-duty construction vehicles and plans to use AmpUp to install municipal EV charging stations.

Valuable, potential partners include the Stamford Chamber of Commerce, Live Green CT, Building Office Managers Association of Southern CT, Sustainable CT, the Stamford Downtown Special Services District, the Western CT Council of Governments, Build Green CT, Charter Oaks, PosiGen Solar and Energy Efficiency, Matcha Electric, and others identified through this effort. We also plan to work closely with CT Green Bank and take further advantage of their C-PACE and Solar Map programs. Other programs, such as the Mayor’s Workforce Development Initiative, will help support Stamford’s growing clean energy workforce and determine local talent needs, while the Mayor’s Climate Council already involves local community leaders

committed to clean energy market building. Other potential partners include Eversource, CT Public Utilities Regulatory Authority, CT Department of Energy and Environmental Protection, CT Economic and Community Development plus private manufactures and service providers. Our goal is to build demand and supply through market financial incentives that will directly support NCIF qualified activities centered around zero-emission transportation projects, zero-emission buildings and/or distributed clean energy generation and storage opportunities. Stamford's distressed LIDAC communities on the East Side and West Side in the downtown area will be the primary recipient of wide benefits. Stamford is the second largest city in Connecticut and the fastest growing, with no signs of slowing down. This is why it is critical for the City to put in place key clean energy opportunities and other sustainable development best practices now to achieve greater energy security, increased energy reliability, decreased energy costs, improved air quality and health outcomes, and reduced greenhouse gases.

If awarded this funding opportunity, a contractor will be selected through a competitive RFP process to support the expansion of supply and demand for NCIF qualified projects. Direct costs are allocated for marketing and awareness, particularly among Stamford's LIDAC communities, to access the clean energy markets the consultant will work to expand equitably. Direct costs for staff time at the City of Stamford and Connecticut Green Bank will include time and fringe benefits.

Although Stamford has a number of clean energy capital projects and zoning incentives, there is still much more we can accomplish with support from this fund and input from a citywide, inclusive public-private partnership network. This work can potentially lead to activities that would support the creation of clean energy procurement targets and purchases, community solar installations, innovative financing tools, energy assistance programs, home audits, large scale battery storage opportunities, heat pump absorption, EV fleet replacement, new or improved energy- efficient technologies, a citywide EV infrastructure expansion plan, an air quality improvement plan-especially along I-95, expedited and low cost clean energy permits, and/or other energy assistance programs. Stamford's clean energy partnership will be a great conduit for a sustainability campaign that could advocate and educate the public on the value and benefits of clean energy.

We look forward to the much needed financial and technical support the award would bring to facilitate the growth of Stamford's clean energy market and advance decarbonization in our City.

EXHIBIT C

STANDARD PROFESSIONAL SERVICES AGREEMENT

This Standard Professional Services Agreement ("Agreement") is made on **INSERT DATE** ("Effective Date"), by and between the CONNECTICUT GREEN BANK ("Green Bank"), a quasi-public agency of the State of Connecticut, having its business address at 75 Charter Oak Avenue, Suite 1-103, Hartford, CT 06106, and **INSERT NAME** ("Consultant"), having its business address at **INSERT ADDRESS**. Green Bank and Consultant together are the Parties and each individually is a Party to this Agreement.

WHEREAS, INSERT SUMMARY LANGUAGE AS NECESSARY; and

WHEREAS, INSERT SUMMARY LANGUAGE AS NECESSARY;

NOW, THEREFORE, Green Bank and Consultant, intending to be legally bound, agree as follows:

1. **Scope of Services.** Consultant shall provide Green Bank with professional consulting services ("Services") as detailed in [Attachment A][described below] ("Scope of Services"), which is incorporated into this Agreement. **In the event of a conflict between the terms and conditions in this Agreement and the terms and conditions in the Proposal, this Agreement shall control.**

[INSTEAD OF AN ATTACHMENT, YOU MAY DROP-IN THE SCOPE OF SERVICES.]

2. **Period of Performance.** Green Bank agrees to retain Consultant, and Consultant agrees to perform the Services under this Agreement, beginning on the Effective Date and ending twelve (12) months from the Effective Date ("Period of Performance"), unless earlier terminated in accordance with Section 8 of this Agreement. The Parties can extend the Period of Performance only by a written amendment to this Agreement signed and dated by Green Bank and Consultant.

3. **Payment.** Green Bank agrees to pay Consultant for the Services performed within the Scope of Services of this Agreement, but in an amount not-to-exceed **INSERT AMOUNT** inclusive of hourly fees and any other expenses. The person(s), and their title and their hourly rate, performing the Services under this Agreement are [set forth in the Scope of Services][as follows]:

INSERT NAME(S) AND TITLE(S)

INSERT HOURLY RATE

THE NOT-TO-EXCEED AMOUNT OF THIS AGREEMENT CAN BE MODIFIED BY THE PARTIES ONLY BY A WRITTEN AMENDMENT SIGNED AND DATED BY GREEN BANK AND CONSULTANT PRIOR TO ANY SERVICES TO BE PERFORMED BY CONSULTANT WHICH WOULD RESULT IN PAYMENTS IN EXCESS OF THE NOT-TO-EXCEED AMOUNT OF THIS AGREEMENT.

4. **Invoices.** Consultant shall submit itemized monthly invoices with detailed accounting for hourly fees and expenses. Out of pocket expenses shall be billed at cost with receipt. Expenses above \$75.00 are subject to the Green Bank's prior written approval [only if applicable, otherwise remove]. All invoices shall be subject to Green Bank's approval for conformity with the terms and conditions of this Agreement. For approved invoices, Green Bank will pay Consultant within thirty (30) days of receipt by Green Bank of an invoice. Consultant agrees to include the PSA #, which can be found at the top of this Agreement, on all invoices submitted to Green Bank in connection with Services performed under this Agreement. Invoices shall be submitted to:

Connecticut Green Bank
75 Charter Oak Avenue
Suite 1-103
Hartford, CT 06106
Attn: Accounts Payable Department

UNDER NO CIRCUMSTANCES WILL GREEN BANK ACCEPT INVOICE(S) SUBMITTED BY CONSULTANT WHICH THE TOTAL AMOUNT OF THE INVOICE(S) EXCEEDS THE NOT-TO-EXCEED AMOUNT OF THIS AGREEMENT.

5. **Subcontracting or Assignment.** Consultant shall not subcontract, assign, or delegate any portions of the Services under this Agreement to any other person or entity not identified in Section 3, above, without prior written approval from Green Bank.

6. **Independent Contractor.** Consultant understands that it is acting as an independent contractor and shall not hold itself out as representing or acting in any manner on behalf of Green Bank except within the Scope of Services of this Agreement or any other active agreements between Green Bank and Consultant.

7. **Disclosure of Information.** Consultant agrees to disclose to Green Bank any information discovered or derived in the performance of the Services required under this Agreement. Consultant shall not disclose to others any such information, any information received or derived in performance of this Agreement, or any information relating to Green Bank without the prior written permission of Green Bank, unless such information is otherwise available in the public domain.

8. **Termination.** (a) This Agreement may be terminated by either Party giving ten (10) business days prior written notice to the other Party. In the event of such termination, Green Bank shall be liable only for payment in accordance with the payment provisions of the Agreement for the Services actually performed prior to the date of termination.

(b) If this Agreement is not renewed at the end of this term, or is terminated for any reason, the Contractor must provide for a reasonable, mutually agreed period of time after the expiration or termination of this Agreement, all reasonable transition assistance requested by Green Bank, to allow for the expired or terminated portion of the services to continue without interruption or adverse effect, and to facilitate the orderly transfer of such services to Green Bank or its designees. Such transition assistance will be deemed by the Parties to be governed by the terms and conditions of this Agreement, except for those terms or

conditions that do not reasonably apply to such transition assistance. Green Bank will pay the Contractor for any resources utilized in performing such transition assistance at the most current rates provided by this Agreement. If there are no established contract rates, then the rate shall be mutually agreed upon. If Green Bank terminates this Agreement for cause, then Green Bank will be entitled to offset the cost of paying the Contractor for the additional resources the Contractor utilized in providing transition assistance with any damages Green Bank may have otherwise accrued as a result of said termination.

9. Indemnification and Limitation of Liability. Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless Green Bank, its officers, directors, and employees against all damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its sub-consultants or anyone for whom the Consultant is legally liable.

Neither Party shall be liable to the other Party for indirect, incidental, punitive, special, or consequential damages arising out of this Agreement, even if the Party has been informed of the possibility of such damages, including but not limited to, loss of profits, loss of revenues, failure to realize expected savings, loss of data, loss of business opportunity, or similar losses of any kind. However, this limitation shall not apply to damages of any kind related to criminal, intentional, reckless, or grossly negligent conduct or omissions on the part of either Party.

10. Quality of Service. Consultant shall perform the Services with care, skill, and diligence in accordance with the applicable professional standards currently recognized by his/her profession, and shall be responsible for the professional quality, technical accuracy, completeness, and coordination of all work product and/or Services furnished under this Agreement. If Consultant fails to meet applicable professional standards, Consultant shall, without additional compensation, correct or revise any errors or deficiencies in any work product and/or Services furnished under this Agreement.

11. Severability. In the event that any one or more of the provisions contained in this Agreement shall be held to be invalid, illegal, or unenforceable in any respect, then such invalidity, illegality, or unenforceability shall not affect any other provisions of this Agreement, and all other provisions shall remain in full force and effect. If any provision of this Agreement is held to be excessively broad, then that provision shall be reformed and construed by limiting and reducing it to be enforceable to the maximum extent permitted by law.

12. Entire Agreement. This Agreement constitutes the entire agreement of the Parties hereto, and supersedes any previous agreement or understanding. This Agreement may not be modified or extended except in writing executed by the Parties.

13. Governing Law. The validity, interpretation, and performance of this Agreement shall be governed by the laws of the State of Connecticut. All disputes which arise in connection with, or in relation to, this Agreement or any claimed breach thereof shall be resolved, if not sooner settled, by litigation only in Connecticut or the Federal Court otherwise having subject matter jurisdiction over the dispute and not elsewhere, subject

only to the authority of the Court in question to order changes of venue. To this end, Consultant waives any rights it may have to insist that litigation related to this Agreement to which Consultant is a party be had in any venue other than the above court, and covenants not to sue Green Bank in court other than the above courts with respect to any dispute related to this Agreement.

14. Non-Discrimination.

- a. For purposes of this Section, "Contractor", "contractor" and "Consultant" shall have the same meaning, "Contract", "contract" and "Agreement" shall have the same meaning and other otherwise undefined terms have the meaning ascribed to them in Connecticut General Statutes § 4a-60g.
- b. Pursuant to Connecticut General Statutes § 4a-60:
 1. The Contractor agrees and warrants that in the Performance of this Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status of a veteran, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents Performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to ensure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status of a veteran, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved;
 2. the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action equal opportunity employer" in accordance with regulations adopted by the Commission on Human Rights and Opportunities (the "Commission");
 3. the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this Section and to post copies of the

notice in conspicuous places available to employees and applicants for employment;

4. the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a- 68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and
 5. the Contractor agrees to provide the Commission with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56.
- c. Pursuant to Connecticut General Statutes § 4a-60a:
1. The Contractor agrees and warrants that in the performance of this Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation;
 2. the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Contract or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the Contractor's commitments under this Section, and to post copies of the notice in conspicuous places available to employees and applicants for employment;
 3. the Contractor agrees to comply with each provision of this Section and with each regulation or relevant order issued by said commission pursuant to Connecticut General Statutes §46a-56; and
 4. the Contractor agrees to provide the Commission with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes §46a-56.

- d. Pursuant to subsection (c) of section 4a-60 and subsection (b) of section 4a-60a of the Connecticut General Statutes, the Contractor, for itself and its authorized signatory of this Contract, affirms that it understands the obligations of this section and that it will maintain a policy for the duration of the Contract to assure that the Contract will be performed in compliance with the nondiscrimination requirements of such sections. The Contractor and its authorized signatory of this Contract demonstrate their understanding of this obligation by either (A) having provided an affirmative response in the required online bid or response to a proposal question which asks if the contractor understands its obligations under such sections, or (B) initialing this nondiscrimination affirmation in the following box:

15. Consulting Agreements Representation. Pursuant to section 4a-81 of the Connecticut General Statutes, the Consultant makes the representations set forth in the Consulting Agreements Representation (OPM Form 2) attached hereto.

16. Campaign Contribution Restriction and Certification. For all state contracts, defined in section 9-612 of the Connecticut General Statutes as having a value in a calendar year of \$50,000 or more, or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Agreement represents that they have received the State Elections Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. See https://seec.ct.gov/Portal/data/forms/ContrForms/seec_form_10_final.pdf. The Consultant makes the representations set forth in the Campaign Contribution Certification (OPM Form 1) attached hereto.

17. Occupational Safety and Health Act Compliance. Consultant certifies it (1) has not been cited for three or more willful or serious violations of any occupational safety and health act or of any standard, order or regulation promulgated pursuant to such act, during the three-year period preceding the date of the Agreement, provided such violations were cited in accordance with the provisions of any state occupational safety and health act or the Occupational Safety and Health Act of 1970, and not abated within the time fixed by the citation and such citation has not been set aside following appeal to the appropriate agency or court having jurisdiction or (2) has not received one or more criminal convictions related to the injury or death of any employee in the three-year period preceding the date of the Agreement.

18. Large State Contract Representation for Contractor. Pursuant to section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz Executive Order No. 21-2, promulgated July 1, 2021, the Consultant, for itself and on behalf of all of its principals or key personnel who submitted a bid or proposal, represents:

- a. That no gifts were made by (A) the Consultant, (B) any principals and key personnel of the Consultant, who participate substantially in preparing bids,

proposals or negotiating State contracts, or (C) any agent of the Consultant or principals and key personnel, who participates substantially in preparing bids, proposals or negotiating State contracts, to (i) any public official or State employee of the State agency or quasi- public agency soliciting bids or proposals for State contracts, who participates substantially in the preparation of bid solicitations or requests for proposals for State contracts or the negotiation or award of State contracts, or (ii) any public official or State employee of any other State agency, who has supervisory or appointing authority over such State agency or quasi-public agency;

- b. That no such principals and key personnel of the Consultant, or agent of the Consultant or of such principals and key personnel, knows of any action by the Consultant to circumvent such prohibition on gifts by providing for any other principals and key personnel, official, employee or agent of the Consultant to provide a gift to any such public official or State employee; and
- c. That the Consultant is submitting bids or proposals without fraud or collusion with any person.

19. Large State Contract Representation for Official or Employee of Quasi-Public Agency. Pursuant to section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz Executive Order No. 21-2, promulgated July 1, 2021, the Green Bank official or employee represents that the selection of the most qualified or highest ranked person, firm or corporation was not the result of collusion, the giving of a gift or the promise of a gift, compensation, fraud or inappropriate influence from any person.

20. Limitation on Recourse. All liabilities and obligations of Green Bank under this Agreement are subject and limited to the funding available under Connecticut law.

21. Non-impairment and Assessment. As a further inducement for the Consultant to enter into this Agreement, subsection (h) of section 16-245n of the Conn. General Statutes is incorporated into this Agreement.

22. Freedom of Information Act. Green Bank is a “public agency” for purposes of the Connecticut Freedom of Information Act (“FOIA”). This Agreement and information received pursuant to this Agreement will be considered public records and will be subject to disclosure under the FOIA, except for information falling within one of the exemptions in Conn. Gen. Stat. Sections § 1-210(b) and § 16-245n(d).

Because only the particular information falling within one of these exemptions can be withheld by Green Bank pursuant to an FOIA request, Consultant should specifically and in writing identify to Green Bank the information that Consultant claims to be exempt. Consultant should further provide a statement stating the basis for each claim of exemption. It will not be sufficient to state generally that the information is proprietary or confidential in nature and not, therefore, subject to release to third parties. A convincing

explanation and rationale sufficient to justify each exemption consistent with General Statutes §1-210(b) and § 16-245n(d) must be provided.

Consultant acknowledges that (1) Green Bank has no obligation to notify Consultant of any FOIA request it receives, (2) Green Bank may disclose materials claimed by Consultant to be exempt if in its judgment such materials do not appear to fall within a statutory exemption, (3) Green Bank may in its discretion notify Consultant of FOIA requests and/or of complaints made to the Freedom of Information Commission concerning items for which an exemption has been claimed, but Green Bank has no obligation to initiate, prosecute, or defend any legal proceeding, or to seek to secure any protective order or other relief to prevent disclosure of any information pursuant to an FOIA request, (4) Consultant will have the burden of establishing the availability of any FOIA exemption in any such legal proceeding, and (5) in no event shall Green Bank or any of its officers, directors, or employees have any liability for the disclosure of documents or information in Green Bank's possession where Green Bank, or such officer, director, or employee, in good faith believes the disclosure to be required under the FOIA or other law.

23. Execution and Facsimile. This Agreement may be executed in any number of counterparts (including those delivered by facsimile or other electronic means), and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, shall together constitute but one and the same agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first above written.

CONNECTICUT GREEN BANK

By: _____
Bryan T. Garcia, President and CEO

CONSULTANT

By: _____
INSERT NAME
INSERT TITLE



STATE OF CONNECTICUT CONSULTING AGREEMENT REPRESENTATION

Representation to accompany a purchase of service contract with a value of \$50,000 or more in a calendar or fiscal year, pursuant to Connecticut General Statutes §§ 4a-81(a) and 4a-81(b).

INSTRUCTIONS:

Complete all sections of the form. If the bidder or contractor has entered into more than one such consulting agreement, use a separate form for each agreement. Sign and date the form in the presence of a Commissioner of the Superior Court or Notary Public. **If the bidder or contractor has not entered into a consulting agreement, as defined by Connecticut General Statutes § 4a-81(b)(1):** Mark the fields below with "Not Applicable (N/A)". Sign and date the form on the second page in the presence of a Commissioner of the Superior Court or Notary Public.

Submit completed form to the awarding State agency at the time of contract execution.

Pursuant to section 4a-81 of the Connecticut General Statutes, the Contractor represents that it has not entered into any consulting agreements in connection with this Contract, except for the agreements listed below. "Consulting agreement" means any written or oral agreement to retain the services, for a fee, of a consultant for the purposes of (A) providing counsel to a contractor, vendor, consultant or other entity seeking to conduct, or conducting, business with the State, (B) contacting, whether in writing or orally, any executive, judicial, or administrative office of the State, including any department, institution, bureau, board, commission, authority, official or employee for the purpose of solicitation, dispute resolution, introduction, requests for information, or (C) any other similar activity related to such contracts. "Consulting agreement" does not include any agreements entered into with a consultant who is registered under the provisions of chapter 10 of the Connecticut General Statutes as of the date such contract is executed in accordance with the provisions of section 4a-81 of the Connecticut General Statutes.

Consultant's Name and Title

Name of Firm (if applicable)

Start Date

End Date

Cost

The basic terms of the consulting agreement are: _____

Description of Services Provided: _____

Is the consultant a former State employee or former public official?

YES

NO

If YES: _____

Name of Former State Agency

Termination Date of Employment

SIGNATURE AND NOTARIZATION ON NEXT PAGE

Contractor

Contractor Name: _____

Name of Signatory (print): _____

Title of Signatory: _____

The undersigned, being the person signing the Contract, swears that the representation in the Consulting Agreements Representation provision in this Contract is true to the best of my knowledge and belief, and is subject to the penalties of false statement.

Signature

Sworn and subscribed before me on this _____ day of _____, 20____.

Commissioner of the Superior Court
or Notary Public

My Commission Expires



STATE OF CONNECTICUT CAMPAIGN CONTRIBUTION CERTIFICATION

Written or electronic certification to accompany a bid or proposal or a non-competitive contract with a value of \$50,000 or more, pursuant to C.G.S. § 9-612.

INSTRUCTIONS:

Complete all sections of the form. Attach additional pages, if necessary, to provide full disclosure about any campaign contributions made to campaigns of candidates for statewide public office or the General Assembly, as described herein. Sign and date the form, under oath, in the presence of a Commissioner of the Superior Court or Notary Public. Submit the completed form to the awarding State agency at the time of submission of your bid or proposal (if no bid or proposal– submit this completed form with the earliest submittal of any document to the state or quasi-public agency prior to the execution of the contract), and if there is a change in the information contained in the most recently filed certification, such person shall submit an updated certification either (i) not later than thirty (30) days after the effective date of such change or (ii) upon the submittal of any new bid or proposal for a contract, whichever is earlier.

Check One:

- ☐ Initial Certification
- ☐ Updated Certification because of change of information contained in the most recently filed certification

CAMPAIGN CONTRIBUTION CERTIFICATION:

I certify that neither the contractor or prospective state contractor, nor any of its principals, have made any contributions to, or solicited any contributions on behalf of, any party committee, exploratory committee, candidate for state-wide office or for the General Assembly, or political committee authorized to make contributions to or expenditures to or for, the benefit of such candidates, in the previous four years, that were determined by the State Elections Enforcement Commission to be in violation of subparagraph (A) or (B) of subdivision (2) of subsection (f) of Section 9-612 of the General Statutes, without mitigating circumstances having been found to exist concerning such violation. Each such certification shall be sworn as true to the best knowledge and belief of the person signing the certification, subject to the penalties of false statement. If there is any change in the information contained in the most recently filed certification, such person shall submit an updated certification not later than thirty days after the effective date of any such change or upon the submittal of any new bid or proposal for a state contract, whichever is earlier.

All Campaign Contributions on behalf of any party committee, exploratory committee, candidate for state-wide office or for the General Assembly, or political committee authorized to make contributions to or expenditures to or for, the benefit of such candidate, for a period of four years prior to signing the contract or date of the response to the bid, whichever is longer, include:

<u>Contribution Date</u>	<u>Name of Contributor</u>	<u>Recipient</u>	<u>Value</u>	<u>Description</u>

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Printed Contractor Name

Printed Name of Authorized Official

Signature of Authorized Official

Subscribed and acknowledged before me this _____ day of _____, 20_____.

Commissioner of the Superior Court (or Notary Public)

_____ My Commission Expires

Attachment A

Scope of Services

[attached on following page]