



Memo

To: Connecticut Green Bank Board of Directors

From: Brian Farnen (General Counsel and CLO), Bryan Garcia (President and CEO), Bert Hunter (Executive Vice President and CIO)

CC: Mackey Dykes, Dale Hedman, and Kerry O'Neill,

Date: October 13, 2017

Re: Request for Adjustment in Officer Approvals – Funding Requests below \$500,000 and in Aggregate less than \$1,000,000

BACKGROUND

On January 18, 2013, the Connecticut Green Bank (“Green Bank”) Board of Directors approved of a recommendation brought forth by the Audit, Compliance and Governance (ACG) Committee and Deployment Committee to approve the authorization of Green Bank staff to evaluate and approve program funding requests less than \$300,000 which are pursuant to an established formal approval process requiring the signature of a Green Bank officer, consistent with the Green Bank Comprehensive Plan, approved within Green Bank’s fiscal budget and in an aggregate amount not to exceed \$500,000 from the date of the last Deployment Committee meeting. This policy is consistent with that of the Connecticut Clean Energy Fund (CCEF), the predecessor to Green Bank, who’s Board passed a similar resolution permitting staff to approve funding requests below \$300,000.

On July 18, 2014, the Connecticut Green Bank (“Green Bank”) Board of Directors approved of a second recommendation brought forth by the ACG Committee and Deployment Committee to approve the authorization of Green Bank staff to evaluate and approve program funding requests less than \$300,000 which are pursuant to an established formal approval process requiring the signature of a Green Bank officer, consistent with the Green Bank Comprehensive Plan, approved within Green Bank’s fiscal budget and in an aggregate amount not to exceed \$1,000,000 from the date of the last Deployment Committee meeting.

Green Bank staff, with the support of the Deployment Committee and a recommendation from the ACG Committee on October 10, 2017, is now requesting an adjustment in the policy to increase the funding request amount limit from \$300,000 to \$500,000.

JUSTIFICATION FOR REQUEST FOR ADJUSTMENT

Green Bank staff is making this request due to the increased funding request amounts per project, especially within the C-PACE and Solar Lease programs. Additionally, Green Bank has operationalized increased standardization with the relevant financing documents, underwriting and technical review for such programmatic projects.

RESOLUTION

WHEREAS, pursuant to Section 5.3.1 of the Connecticut Green Bank (Green Bank) Bylaws, the Audit, Compliance & Governance (ACG) Committee is charged with the review and approval of, and in its discretion recommendations to the Board regarding, all governance and administrative matters affecting the Green Bank, including but not limited to matters of corporate governance and corporate governance policies;

WHEREAS, on January 18, 2013, the Board of Directors authorized Green Bank staff to evaluate and approve funding requests less than \$300,000 which are pursuant to an established formal approval process requiring the signature of a Green Bank officer, consistent with the Green Bank Comprehensive Plan, approved within Green Bank's fiscal budget and in an aggregate amount not to exceed \$500,000 from the date of the last Deployment Committee meeting ("Staff Approval Policy for Projects Under \$300,000");

WHEREAS, on July 18, 2014, the Green Bank Board of Directors approved of a recommendation brought forth by the ACG Committee and Deployment Committee to approve the authorization of Green Bank staff to evaluate and approve program funding requests less than \$300,000 which are pursuant to an established formal approval process requiring the signature of a Green Bank officer, consistent with the Green Bank Comprehensive Plan, approved within Green Bank's fiscal budget and in an aggregate amount not to exceed \$1,000,000 from the date of the last Deployment Committee meeting; and

WHEREAS, that the Green Bank ACG Committee hereby recommended on October 10, 2017 that the Board of Directors adopt a resolution amending the Staff Approval Policy to increase the program funding request for Projects Under \$300,000 to \$500,000 with an aggregate amount limit of \$1,000,000 from the date of the last Deployment Committee meeting.

NOW, therefore be it:

RESOLVED, that the Green Bank Board of Directors approve amending the Staff Approval Policy to increase the program funding request for Projects Under \$300,000 to \$500,000 with an aggregate amount limit of \$1,000,000 from the date of the last Deployment Committee meeting.

RESOLVED, that the Board of Directors approves the proposed draft revisions to the Green Bank Bylaws to effectuate the revised staff authorization amount of \$500,000.