CLEAN ENERGY
FINANCE AND INVESTMENT AUTHORITY

AGENDA

Board of Directors of the
Clean Energy Finance and Investment Authority
865 Brook Street
Rocky Hill, CT 06067

Thursday, September 29, 2011 – Special Meeting
3:00 to 5:00 p.m.

Staff Invited: Peter Longo, George Bellas, Suzanne Kaswan, Bryan Garcia, Dale Hedman, Dave Ljungquist, Keith Frame, David Goldberg, and Bob Wall

1.   Call to order

2.   Public Comments – 10 minutes

3.   Swearing in – 5 minutes

4.   Welcome and introductions – 10 minutes

5.   Approval of meeting minutes for August 3, 2011* – 5 minutes

6.   Discussion of Directors and Officers Insurance and Approval of Policy on Litigation Costs of Directors, Officers and Employees* – 10 minutes

7.   CCEF Board of Director's Transition Committee recommendations of President and CEO* and comments on draft revisions of Resolutions of Purpose, Bylaws, and Operating Procedures – 10 minutes

8.   Review, possible modification, and adoption of Revised Resolution of Purposes,* Revised Bylaws,* and Draft Operating Procedures*– 20 minutes

9.   Presentation and discussion of the reconfigured Organizational Structure, discussion and approval of the transference of CCEF staff from CI to CEFIA,* adoption of various CI administrative policies,* and discussion of the Contract for Services between CEFIA and CI for administrative purposes – 20 minutes

10.   Discussion and approval of the Schedule of Positions* and discussion and approval of new Director-level position job descriptions*– 10 minutes

11.   Review and approval of FY 2011 Draft CCEF Audited Financial Statements* and proposed revisions to the FY 2012 operating budget* – 10 minutes

12. Discussion and election of Vice Chair* and Secretary* and appointment of standing committee assignments – 5 minutes

13. Adoption of FY 2012 regular meeting schedule*– 5 minutes

14. Review and approve proposal from Gaylord Hospital – 15 minutes

15. Adjourn

*Denotes item requiring Board action

Next Meeting: Monday, October 31, 2011 from 9:00-11:00 a.m.
Clean Energy Finance and Investment Authority, 865 Brook Street, Rocky Hill, CT