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# Application for Revenue-Grade PV System Performance Meter Providers

To participate in the

## Residential Solar Investment Program

PROGRAM OPPORTUNITY # CEFIA-PMP-1-001  
VERSION 1  
APRIL 23, 2015

**APPLICATIONS ACCEPTED FROM APRIL 23, 2015 THROUGH MAY 22, 2015**

**Form A – Application Certification**

The undersigned is a duly authorized representative of the Performance Meter Provider (PMP) listed below with the authority to bind the PMP for the purposes of this Request for Qualifications (RFQ.) The PMP has read, understands and agrees to be bound by the terms and conditions contained in this solicitation.

The information provided by PMP in this Application or any part thereof, including its exhibits, schedules and other documents or instruments delivered or to be delivered to the Connecticut Green Bank (Green Bank), are true, accurate and complete. This Application includes all information necessary to ensure the statements therein do not in whole or in part mislead the Green Bank as to any material fact.

I certify:

- The statements made by PMP in this Application, including all attachments, forms and exhibits, are true and correct to the best of my knowledge.
- The Application is not made in connection with any competing PMP submitting a separate response to this solicitation and is without collusion or fraud.
- The PMP did not participate in the solicitation development process.
- The PMP has not been convicted of bribery or attempting to bribe a public official or employee of the state, has not been disqualified for contract awards by any agency of the state, and is not in default under any contract with an agency of the state.
- The PMP does not have an affiliation or relationship, financial or otherwise, with any other PMP under this program except as disclosed in Form B of this Application.
- The PMP acknowledges that the Green Bank is a “public agency” for purposes of Connecticut’s Freedom of Information Act (FOIA), and that all information provided to the Green Bank by the PMP is a “public record or file” subject to public disclosure unless exempted by the FOIA.

**Legal name of PMP:**

**Name of PMP’s authorized representative:**

**Title:**

**Signature of PMP’s authorized representative:** \_\_\_\_\_

**Date signed:**

**Form B – PMP Information****PMP Contact Information****Primary Contact:**

Company Name:

Street Address 1:

Street Address 2:

City:

State:

Zip:

Phone:

Fax:

Email:

Website:

**Technical Support Contact**

Contact Name:

Phone:

Email:

**Customer Support Contact**

Contact Name:

Phone:

Email:

**Company Description**

Provide a brief company description, including current services offered, number of employees and location of headquarters and field offices.

Provide a brief description of the company's marketing strategy.

**Team Experience and Qualifications**

Provide information regarding key team members responsible for the development, coordination and/or maintenance of the proposed web-based platform. Attach resumes if desired.

Describe number and size of monitored PV installations, noting grid and off-grid installations and geographical service region.

All PMPs must provide kWh production data (Data) to the Green Bank through a web-based platform, and must provide at least one of the following methods of Data access to Homeowners/System Owners and contractors. Check off applicable Data access methods:

- Ethernet / WiFi
- Cellular (EDGE, 3G, 4G, etc.)

## Form C – Product-Specific Data

Attach the following information:

### Web-Based Platform Information

- Sample view of the web pages(s) visible to the Green Bank
- Sample view of the web page(s) visible to the Homeowner/System Owner
- Same view of the web page(s) visible to the Contractor/Installer
- Detailed explanation of the information and reports that can be created using the web-based platform, including, but not limited to:
  - Geographic location of PV system(s), including town and county
  - Name of Contractor/Installer
  - Designation of PV system ownership, third-party versus purchase
  - PV system size, estimated generation
  - Detailed customer information (address, name, keywords, notes, custom fields)

### Product Information

- Hardware and software costs must be identified separately
- Per unit cost of hardware
- Volume discounts offered on hardware, if available
- Estimate of installed cost per unit for hardware
- Subscription cost to the Green Bank for web-based platform access
- Subscription cost to the Green Bank per Homeowner for web-based platform access
- Subscription cost to the Green Bank per contractor for web-based platform access
- Copy of owner's manual for hardware
- Copy of product warranty for hardware
- Copy of hardware specification sheet(s), if available
- Copy of sample service contract with the Green Bank, including standard payment terms
- Copy of marketing materials, if available
- Description of customer support available from the PMP to the Green Bank, Homeowners/System Owners or contractors (e.g. webinars or service hotline hours)
- If the PMP will not be providing customer support directly to Homeowners/System Owners or contractors, provide a description of the customer support offered and identify the entity responsible for providing customer support
- Description of the customer dispute resolution process between the Green Bank and the PMP
- Description of Data recovery process

**Application Checklist**

- Complete Application (Forms A-C)
- Financial Information
- Disclosures
- Web-Based Platform Information
- Product Information
- General Liability Insurance Information
- Exhibit A (see pages 15-18 of RFQ document)

Questions or clarifications about this document should be directed to:

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This document is available at <http://www.ctgreenbank.com/PMPRFQ>.